

HR STUDENT WORKER



Are you our new HR student worker?

We are looking for a bright HRM student to be part of our small HR department in Discovery Networks Denmark. We are looking for someone with a can-do attitude who is willing to get their hands dirty with everything from HR admin to recruitments and on-boarding in an exciting and fast-moving global media company.

You will support the HR Director and the HR Advisor by providing operational day to day HR support throughout the HR lifecycle such as updating our HR System with employee data, supporting the recruitment process, preparing employment contracts and assist with all manner of ad-hoc HR tasks.

About you:

The ideal candidate is a an HRM or legal student. You are a self-starter, eager to learn, good company with a great sense of humour. You are organized and pay attention to detail. You are fluent in both English and Danish and have excellent Microsoft Office skills.

Requirements:

- Student – HRM/Legal or HA/business
- Strong English skills, verbal as well as written
- Analytical with a strong attention to detail
- Ability to plan, priorities and work under clear deadlines
- Able to work autonomously with a drive to achieve results
- Understanding or basic knowledge of basic Danish employment law desirable
- Excellent Excel skills
- Able to work app. 15 hours a week

We offer:

An exciting new challenge in a dynamic international media company. An opportunity to exert your HR skills and knowledge of HR. We have a very open and constructive working environment, a work hard - play hard attitude. We are good colleagues who care about each other.

Application deadline: September 30th.

If you are the right candidate for this position, please apply already today. The interviews will be held on a continuous basis, and the position will be filled when the right candidate has been found.

Please write your cv and motivated application in English and upload it on our career portal (as 1 document) via this link ([click here](#)).

If you have questions regarding the position, please contact HR Director, Rikke Knaack: Rikke_Knaack@discovery.com

About Us

With a portfolio spanning 11 TV channels, led by flagship brand Kanal 5, Discovery Networks is the 3rd largest commercial broadcaster in Denmark and an extremely exciting place to be!

Across the Nordic region, Discovery owns and operates Discovery Networks Denmark, Discovery Networks Norway, Discovery Networks Sweden and Discovery Networks Finland, offering a wide range of TV channels and streaming services that feature leading nonfiction content, as well as locally produced entertainment programs, sports and the best scripted series and movies from major studios.

Discovery is the global leader in real life entertainment, serving passionate fans around the world with content that inspires, informs and entertains. Available in 220 countries and territories and 50 languages, Discovery is a platform innovator, reaching viewers on all screens and services, from linear, free-to-air and pay-TV channels to digital products and streaming services, to social and mobile-first content and formats. Discovery's portfolio includes premium brands such as Discovery Channel, TLC, Investigation Discovery, Travel Channel, Animal Planet and Eurosport, among others.